



## CYPB Board Member Contract (Updated 1/12/17)

I, \_\_\_\_\_, understand that as a CYPB Board Member, I have a moral and ethical responsibility to ensure that CYPB does the best work possible in pursuit of its plans and goals. I believe in the purpose and mission of CYPB and I will act responsibly and prudently as its steward.

### ***As part of my responsibilities as a board member, I will:***

1. Interpret CYPB's work and values to the community, represent CYPB by acting as its champion. In turn, I will interpret our constituencies' needs and values to CYPB, inform and educate the board about their interests, and on their behalf, hold CYPB accountable.
2. Attend at least 75 percent of Board Meetings and assigned committee/task force meetings, and/or special events.
3. Act in the best interest of CYPB.
4. Declare areas or issues that present me with possible conflicts of interest, and while I may participate in discussions, I will excuse myself from votes where I have declared a possible conflict of interest.
5. Stay informed about what's going on in CYPB. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies, and other matters.
6. Work in good faith with staff and other board members as partners toward achievement of our plans and goals.
7. If I don't fulfill these commitments to the CYPB, I will expect a member of the Executive Committee and/or the Executive Director to call me and discuss my responsibilities with me.

### ***In turn, the CYPB will be responsible to me in the following ways:***

1. I will be sent, without request, financial reports and updates on CYPB activities that allow me to meet the "prudent person" standards of the law. \*
2. Opportunities will be offered to me to discuss with the Executive Director and/or the Board Chair CYPB's plans, goals, activities and status; additionally, I can request such opportunities.
3. The CYPB will help me perform my Board Member duties by keeping me informed about issues in the environment (e.g., national, state, city, neighborhood or specific related field of study/service) in which we are working and by offering me learning opportunities for professional development as a Board Member.
4. Board Members and staff will respond to questions that I feel are necessary to carry out my moral and ethical responsibility to the CYPB. Board Members and staff will work in good faith with me toward achievement of our plans and goals.
5. If the CYPB does not fulfill its commitments to me, I can call the Member-At-Large, Board Chair and/or Executive Director to discuss the CYPB's responsibilities to me.

Signed:

\_\_\_\_\_  
Board Member, Date

\_\_\_\_\_  
Board Chair, Date

\*The "prudent person rule," states that an individual must act with the same judgement and care as, in like circumstances, a prudent/reasonable person would act.