



<b>Meeting Name/Description:</b>	<b>CYPB Board Meeting</b>
<b>Date/Time/Location:</b>	January 10, 2017 ----- 11:30am – 1:00pm United Way – 2515 Canal St., NOLA 70119

**AGENDA/Minutes Embedded**

#	Topic	Time	Presenter	Action Required
1	. Welcome/Call to Order . Meetings Intended Purpose & Results	5 min	Paulette Carter, Chair	Inform <a href="#">Done</a>
2	Attendee/Participant Introductions (as appropriate)	10 min	Paulette Carter, Chair	Inform <a href="#">Done</a>
3	Consent Agenda Items: (list below) . Minutes of 12/6/2016 . Financial Summary Report . Education Update Report . Executive Director Report	3 min	Paulette Carter, Chair	No Discussion; Vote for Approval <a href="#">Approved</a>
4	CYPB Structure Re-Design - Board Member Roles - Committees - Mission/Vision/Values - 2016 CYPB Year in Review leads Forward planning for 2017	60 min	Karen Evans, Exec. Dir.	Review, Discussion, Determine Agreements - <a href="#">Reviewed the summary of board member responses to key questions that summarized the CYPB efforts of 2016. Set the stage for planning for 2017 deliverables which included review of board member roles, committee structures.</a> . <a href="#">Board Member Contract presented and discussed. Member input identified edits that improved the document. It was agreed that the contract, with the added edits, would be acceptable and supported by members. One more review via email was arranged so that the edits could be accurately reflected. If no further edits were needed, the contract would need to be reflected in the bylaws to ensure alignment.</a> . <a href="#">Committee restructure proposal was presented and discussed. Board approved the restructure pending necessary amendment to the bylaws to ensure alignment and order.</a> - <a href="#">The need for a bylaws task force was clear and request for volunteers was put forward. Sarah Schirmer, Ann Keifer and Torin Sanders volunteered. KE committed to getting the task force together to address amendments needed per board's approval of committee restructure and board member contract.</a> - <a href="#">Mission/Vision/Values discussion moved to 3/14/17 board meeting with request that all members complete worksheet as homework for the next CYPB meeting.</a>
5	Meeting Wrap Up: . Confirm key actions per above agenda topic(s) . Capture details for all next step(s) per topic(s) . Invite attendees to add any missing info/items	7 min	Karen Evans, Exec. Dir.	Inform, Review, Discussion, Document Summary as content for Meeting Minutes <a href="#">Approvals:</a> 1. <a href="#">Board Committee Restructure as proposed</a> 2. <a href="#">Board Member Contract with edits received</a> 3. <a href="#">Consent agenda items entirely</a> <a href="#">Actions/Next Steps:</a>

<p>. Identify agenda topics for next meeting .</p> <p>Next meeting Date/Time/Location:</p> <p>New Business: * Announcements * Public Comment * Adjourn</p>	<p>3 min</p>	<p>Paulette Carter, Chair</p>	<ol style="list-style-type: none"> <li>1. Schedule meeting with newly established Bylaws Task Force: Sarah Schirmer, Ann Keifer, Torin Sanders to amend current bylaws in support of approved committee structure changes, board member contract. Present amended bylaws to board on 3/14/17.</li> <li>2. Board Members to complete Mission/Vision/Values worksheet as homework and prep for 3/14/17 board meeting.</li> </ol> <p>Agenda Topics for Next Meeting: 3/14/17</p> <ul style="list-style-type: none"> <li>- Ballot Election of 2017 Officers</li> <li>- Review of Amended Bylaws – approval needed</li> <li>- Signing of Board Member Contracts – signatures needed</li> <li>- Vision/Mission/Values worksheet discussed/reviewed and next steps determined toward final CYPB vision, mission, values statements to post on website, and drive direction</li> </ul> <p>Next CYPB Meeting: Tuesday, March 14, 2017 5:30pm – 7:00pm NORDC – Treme Multi-Purpose Room 900 Villere St.</p> <p>Chris Gunther: Public Health Department hosting Story Telling/Outreach Event “Bring Your Own Stories” re: Health Issues Thursday, Jan. 12, 2017 @ 6:30pm Circle Food Market</p> <p>Adjourned</p> <p>Inform</p>
	<p>88 min</p>		