



Meeting Name/Description:		CYPB Board Meeting Agenda – Minutes Embedded 2nd Meeting of 2017		
Date/Time/Location:		Tuesday, March 14, 2017 @ 5:30pm – 7:00pm NORDC Treme Multi-Purpose Room, 900 N. Villere St.		
#	Topic	Time	Presenter	Action Required
1	Welcome/Call to Order	2 min	Paulette Carter, Chair	Inform Chair called meeting to order at 5:40pm
2	Host Site Welcome & General Info	5 min	NORDC: DeJuana Johnson	Inform Vic Richards, CEO NORDC and Djuana Johnson, Youth Programs Manager provided an update/overview of NORDC.
3	Consent Agenda Items: (list below) . Minutes of 1/10/2017 . Executive Director Report: Jan/Feb 2017	2 min	Paulette Carter, Chair	No Discussion; Vote for Approval Approved
4	Presentation of Financials: New Format for Review	10 min	Todd Battiste, Treasurer	Inform + Feedback Feedback provided; request for ED salary expense to be reflected appropriately. Treasurer agreed to have CPA correct report to reflect ED salary as requested.
5	Review Bylaw Amendments: - Board Member Contract - Committee Restructure	20 min	Karen Evans, Exec. Dir. + Bylaws Task Force Members	Review and Approve Bylaw Amendments; Sign Board Member Contract; Sign-Up for Committee Participation Walk through of changes completed; board members requested the appropriate 30 days to review prior to voting to approve. The call for a special meeting was issued and approved by board. HOLD 4/18/17 – will include review/approve bylaws + officer elections, and policy request, all noted on the 3/14/17 agenda.
6	Execute 2017 CYPB Officer Election	10 min	Karen Evans, Exec. Dir.	Introduce ballot + review addition of Parliamentarian; Accept nominations from floor; initiate vote + tabulation HOLD for 4/18/17
7	CYPB Purpose/YouthShift Update	5 min	Karen Evans, Exec. Dir.	Inform/Share Reviewed and discussion completed
8	Complete Mission/Vision/Values	15 min	Karen Evans, Exec. Dir.	Complete worksheet + compress to 4 versions of each to be worked on and presented back via e-poll; post final on website ED will process individually with Board members
9	Policy Item: Request for Support re: TOPS	5 min	Karen Evans, Exec. Dir.	Inform, Discuss, vote re whether CYPB will support HOLD 4/18/17
10	Updates: - 2015/16 Year-End Report (e-version + hard copy) - CYPB Website	5 min	Karen Evans, Exec. Dir.	Introduce & Share Board members reminded that website would launch on 4/1/17; ED will resend link to 2016/17 year-end report with 4/18/17 agenda and prep materials.
11	Meeting Wrap Up: . Confirm key actions per above agenda topic(s) . Capture details for all next step(s) per topic(s) . Invite attendees to add any missing info/items . Identify agenda topics for next meeting . Next meeting Date/Time/Location: Refer to 2017 meeting schedule on reverse New Business:	5 min	Karen Evans, Exec. Dir.	Inform, Review, Discussion, Document Summary as content for Meeting Minutes: Summarization of meetings actions completed

	* Announcements * Public Comment * Adjourn	3 min	Paulette Carter, Chair	Inform With no public comment or announcements, chair adjourned meeting at 7pm.
	Total Meeting Time:	87 min		