



Meeting Name/Description:	CYPB Meeting – 4th Meeting of 2017
Date/Time/Location:	Tuesday, July 11 th @ 11:00am – 1:00pm United Way, 2515 Canal Street

The New Orleans CYPB Purpose and Function:

The CYPB is to participate in the formulation of and to prepare a comprehensive plan for services and programs for the children and youth of New Orleans. The Board is intended to encourage collaborative efforts among local stakeholders for assessing the physical, social, emotional, developmental, behavioral, educational, safety and poverty impacts and needs of children, youth and their families in their respective communities, and for assisting in the development of comprehensive plans to address such needs.

AGENDA

Minutes Embedded

#	Topic	Time	Presenter	Action Required
1	Welcome/Call to Order	2 min	Paulette Carter, Chair	Inform Completed
2	Introductions (if needed, as determined by Chair)	5 min	All	Inform Completed
3	Consent Agenda: - Minutes of 3/14/17 + 4/18/17 + 5/9/17 - Exec. Director Report: Mar/April + May/June 2017	2 min	Paulette Carter, Chair	No Discussion; Motion* Approved
4	Presentation of Financials: - Updated format, per Executive Committee feedback of 5/31/17	10 min	Todd Battiste, Treasurer	Review/Discuss/Feedback Completed; confirmed preferred format and info therein.
5	Meeting Schedule & Structure Update	10 min	Paulette Carter, Chair	Review/Discuss/Feedback Completed and affirmed
6	Member Renewals/Updates + Proxy Info	20 min	Karen Evans Executive Director	Inform/Discuss/Motion* Completed/Approved: <u>Member Renewals/Updates</u> 1. Identified Ex-Officio members and corrected/confirmed that LCCR is an Ex Officio membership. 2. Identified Non-Ex-Officio members with expired memberships. 3. Invited opportunity to renew 2-year memberships now, per City Council's Governance Committee process. 4. Four members eligible of renewal were present and favored renewal: - Paulette Carter - Todd Battiste - Gina Womack (proxy) - Torin Sanders Remaining Non-Ex-Officio members with expired memberships will be contacted and extended invitation to renew, with decisions by 8/15/17. 5. Motion made and approved to submit memo to City Council's Governance

				<p>Committee listing the Non-Ex Officio members favoring 2-year renewals.</p> <p><u>Proxy Info</u> A board member tool was introduced to inform and provide consistency around the use of a proxy for voting. After review and discussion, board determined the tool to be helpful to its process. The tool will be posted in the board info section of the website for access. Board requested the tool have fill-in properties to make it more efficient and useful. Tool will be posted while fill-in properties are explored.</p>
7	<p>Pending Actions from 3/14/17:</p> <ul style="list-style-type: none"> - Vote re: amendment of bylaws - Sign/submit Board Member Contract - Launch committees per amended bylaws - 2017/18 Officer Elections 	25 min	Karen Evans Executive Director	<p>Review/Discuss/Motion* Completed:</p> <ol style="list-style-type: none"> 1. Amendment of Bylaws, approved 2. Board Contracts, signed and submitted 3. CYPB Committees launched with member sign-ups; next step is launch meeting per committee, preferably during month of August 4. 2017/18 Officer Elections, completed: <ul style="list-style-type: none"> - Chair: Paulette Carter - Treasurer: Todd Battiste - Secretary: Gina Womack - Parliamentarian: Torin Sanders
8	<p>Updates:</p> <ul style="list-style-type: none"> - Website - Task Forces: <ul style="list-style-type: none"> . TFC Demonstration Project . JJ Relaunch w/new Chair New Project: <ul style="list-style-type: none"> - Community Resource Mapping - October 10th – Save the Date 	40 min	Karen Evans Executive Director	<p>Inform/Review/Discuss/Feedback Completed:</p> <ol style="list-style-type: none"> 1. Website walked through + edits to occur August 2017. 2. Task Force Updates: <ul style="list-style-type: none"> - TFC Demonstration Project – Launch 7/14: Community Partner Case Review Process + Collective Impact Software/Data sharing process and tool - JJ New Chair: Lakeasha Cooley + Data focus; creating baseline, data informed public document to be released Oct 2017 <p>New Project: Community Resource Mapping</p> <ul style="list-style-type: none"> - In full process – Youth as Mappers are gathering resource information to be used to create 2 things: <ol style="list-style-type: none"> a. Community Resource Guide b. Searchable Data-base of Community Resources <p>Cover page of guide introduced and feedback requested and obtained during meeting and after.</p> <p>Guide and data-base to be released Oct. 2017</p> <p>NOTE: Date Change for CYPB Annual Meeting – change from Oct. 10th to new date, Tuesday, Oct. 17, 2017 – please save this date</p>

9	Meeting Wrap Up: . Summarize actions + next steps Adjourn	5 min	Karen Evans Paulette Carter	Review/Document 1. Complete renewal memo, submission pending invitation to Non-Ex-Officio members not present at meeting. 2. Check into making Proxy Tool a fillable on-line document to post in board space on website. 3. Launch all CYPB committees in August: - Governance - Internal Affairs - External Affairs 4. Plan the 1st CYPB Annual Meeting with key committee(s)
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1 hr., 59 minutes = total meeting time

*Pending Quorum = 13 voting members