



Meeting Name/Description:	CYPB Meeting – 1st Meeting of 2018
Date/Time/Location:	Tuesday, January 9, 2018 @ 11:00am – 1:30pm United Way, 2515 Canal Street

The New Orleans CYPB Purpose and Function:

The CYPB is to participate in the formulation of and to prepare a comprehensive plan for services and programs for the children and youth of New Orleans. The Board is intended to encourage collaborative efforts among local stakeholders for assessing the physical, social, emotional, developmental, behavioral, educational, safety and poverty impacts and needs of children, youth and their families in their respective communities, and for assisting in the development of comprehensive plans to address such needs.

AGENDA with Minutes Embedded

#	Topic	Time	Presenter	Action Required
1	Welcome/Call to Order	2 min	Paulette Carter, Chair	Inform Completed
2	Introductions (if needed, as determined by Chair)	5 min	All	Inform Completed + an update from all regarding their respective views of their organization’s work focus in 2018
3	Consent Agenda - Minutes from Nov. 14, 2017 Mtg. - Exec. Director Reports: Aug/Oct/Dec - 2017 CYPB Deliverables	2 min	Paulette Carter, Chair	Motion to Approve Consent Agenda/Vote Approved
4	Presentation of Financials: - Financials - 2018 Budget Proposal Options	30 min	Todd Battiste, Treasurer	Review/Discuss/Motion to Approve Selected 2018 Budget Option/Vote Approved Budget Option 1 Selected with below discussions on actions: 1. Look into adjusting fiscal agent role and deliverables to reduce likely cost duplications with accounting expense. 2. Focus on raising dollars to match City annually in order to achieve a degree of sustainability; an annual fund-raising plan needed.
Break – Working Lunch/Self-Serve		15 min		
5	CYPB Capacity Assessment	30 min	Karen Evans, Executive Director	Introduce/Review/Discuss Hard copy assessment booklet distributed; assessment completed through a technical assistance grant through the Kellogg Foundation offered only to their grantees. The grant comes with full production team who documents/completes/produces the assessment process and outcomes in the booklet. Information in the report will be foundational in fundraising efforts this year. Board members encouraged to read full report

				at their leisure and get back to KE with any feedback. Contact KE for copies, as a few remain available. Not available in e-format at this time.
6	Review of Edited/Proposed CYPB Strategy Map: 2018-20	30 min		Review/Discuss/Motion to Approve CYPB 2018-20 Strategy Map Approved with edits made primarily to data & accountability actions of Goal 2: Increase Awareness and Support. Strategy Map document will now be finalized and posted on website for review; Next step will be EDs crafting of annual operational plan/work plan for 2018 to address elements of multi-year strategy map + attend to fundraising needs that address CYPB sustainability.
7	2018 Meeting Plan – Connecting Dots	15 min	Karen Evans, Executive Director	Inform/Review/Discuss Discussed the overlay of CYPB committees and task forces with the Strategy Map. Connections to be made in the finalized Strategy Map and the step down operational/work plan; will align with 2018 meeting schedule.
8	Meeting Wrap Up: . Summarize actions + next steps	10 min	Karen Evans, Executive Director	Review/Document Next Steps Action Items: 1. 2018 Budget approved; post on site for board 2. 2018-20 Strategy Map approved with edits – finalize incorporating edits and post on site. 3. ED to create a 2018 Operating/Work Plan, a year-1 step down of Strategy Map with a sharp focus on fund development for sustainability by 2/1/18 4. ED to create a 2018 Fund Raising Plan that aligns with Strategy Map and supports Operating/Work Plan by 2/1/18 Announcement: CYPB External Affairs Committee has secured table space for CYPB at Urban League’s Annual School Expo on 2/3/18, 10am-12noon. Two board members volunteered to join ED at table: Vallarie Burris + Monique Robinson. Event/outreach used as introduction of CYPB, info gathering re: strategy map deliverables and ways to use community meetings to increase awareness/inputs of interest, per alignment with strategy map. An invite will be sent to all as info.
	Adjourn		Paulette Carter, Chair	Completed

2 hrs., 19 minutes = total meeting time

Quorum = 13