



Meeting Name/Description:	CYPB Meeting – 6th Meeting of 2017
Date/Time/Location:	Tuesday, November 14th @ 11:00am – 1:30pm United Way, 2515 Canal Street

The New Orleans CYPB Purpose and Function:

The CYPB is to participate in the formulation of and to prepare a comprehensive plan for services and programs for the children and youth of New Orleans. The Board is intended to encourage collaborative efforts among local stakeholders for assessing the physical, social, emotional, developmental, behavioral, educational, safety and poverty impacts and needs of children, youth and their families in their respective communities, and for assisting in the development of comprehensive plans to address such needs.

AGENDA

Minutes Embedded

#	Topic	Time	Presenter	Action Required
1	Welcome/Call to Order	2 min	Paulette Carter, Chair	Inform Done /Quorum
2	Introductions (if needed, as determined by Chair)	5 min	All	Inform Done
3	Presentation of Financials: - Update on Status of Fiscal Agent - Draft Report and Schedule for Budget Presentation	10 min	Todd Battiste, Treasurer	Review/Discuss CYPB currently reconciling finance data with Fiscal Agent; to be completed by 2017 year-end; Report + Draft budget to be presented at Jan 2018 Board Mtg.
4	Review of CYPB 2017 Deliverables - TFC Demonstration Project - JJ Public Facing Document - Youth Mapping Project/CRG - All Promised Deliverables/Status	40 min	Paulette Carter, Chair Monique Robinson, Chair TFC Lakeasha Cooley, Chair JJ Karen Evans	Review/Discuss/Feedback Task Force Reports presented and favorably discussed, accepted. 1. TFC Task Force - Demo Project includes 11 partner agencies working collaboratively to connect TAY to needed services + shared data/case management system. 2. JJ Task Force – completing Public Facing Doc. In Jan. 2018 + community conversations re: JJ data/baseline for planning 3. CYPB 2017 Deliverables Slide Show presented/reviewed and celebrated. 4. Youth Mapping Project/CRG slide show was presented and celebrated. Discussion: CM Guidry shared City/YOC/Covenant House plans for Intervention Center Services – drop in space/services for

				<p>youth in receipt of warnings from NOPD</p> <ul style="list-style-type: none"> - no connection w/OPJC efforts currently - Darensburg recommended visit to the Community Care Ctr., a living example of a one-stop-shop intervention center, Plaquemines Parish <p>Reports will be posted on website + Youth Mapping and CYPB 2017 deliverable slide shows.</p> <p>CYPB will present update highlighting details from each report to the Community Development Committee, chaired by LaToya Cantrell in Jan. 2018. Specific date/time to be provided by CM Guidry's office.</p>
	Break – Working Lunch/Self-Serve	15 min		
6	<p>CYPB Standing Committees 2017 Year-End Report Outs using new format/tool:</p> <ul style="list-style-type: none"> - Executive Committee (EC) - Governance (GC) - Internal Affairs (IAC) - External Affairs (EAC) 	25 min	<p>Paulette Carter, Chair, EC & GC</p> <p>Todd Battiste, Treasurer/Chair IAC</p> <p>Gina Womack, Secretary/Chair EAC – Report out by Monique Robinson</p>	<p>Inform/Discuss/Feedback</p> <p>Standing board committee reports presented and favorably discussed and accepted.</p> <p><u>Actions:</u></p> <p>Governance Committee recommended motion from Board re: allowing late 2017 elected officers to remain in position through 2018; begin nominating and election process in July and Nov of 2018. Motion was unanimously passed by the board. Elected officers will retain their positions through 2018.</p> <p>Internal Affairs Committee informed board of problem with contracted consultant and presented resolution. Board supported resolution and recommended resolution receive legal review. Member Darensburg, a lawyer with contracts specialization, agreed to review all and ensure proper resolution of the matter before 2017 year-end.</p> <p>Reports will be posted on website in board only section; Use of the standardized report tool was agreed upon; Standing</p>

				committees will report out annually at Nov. meeting; Task Forces will report out 2xs per year: July and Nov board mtgs. All Task Forces + Committees will make their reports using standardized report tool.
7	<p>Preview of 2018</p> <ul style="list-style-type: none"> - 2018 CYPB Meeting Schedule - Feedback re: Annual Meeting - Next Steps: Review/Edit/Finalize Work plan 	45 min	Karen Evans, Executive Director	<p>Review/Discuss/Feedback 2018 CYPB Meeting Schedule was distributed and accepted favorably.</p> <p>Feedback from 2017 Annual Meeting was very positive, members were encouraged by the event, its process and outcome - Strategy Map; review/edit/finalization of map needed; effort was quite challenging and determined not a project for full board. Recommendation made/accepted to identify work group to complete review/edit/finalization of CYPB Strategy Map and present the edited map to full board at Jan meeting. Work group volunteers were identified and date to be set for meeting before year-end. Work group included:</p> <ul style="list-style-type: none"> - Paulette Carter - Todd Battiste - Torin Sanders - Angela Wiggins Harris - Alison Poort - Kristin Kent
8	<p>Meeting Wrap Up:</p> <ul style="list-style-type: none"> . Summarize actions + next steps <p>Adjourn</p>	5 min	<p>Karen Evans, Executive Director</p> <p>Paulette Carter, Chair</p>	<p>Review/Document Tasks to complete/present at Jan. meeting:</p> <ul style="list-style-type: none"> - Financial Report + 2018 Budget - Edited CYPB Strategy Map, next steps

2 hrs., 27 minutes = total meeting time

Quorum = 13