



2021 CYPB Meetings Matrix

Meeting	Meeting Frequency	Meeting Dates	Meeting Time	Location
Full Board	Standing Meetings (8 total) <i>2nd Tuesdays</i>	<ul style="list-style-type: none"> - Jan 12 - Mar 9 - April 13 - May 11 - July 13* - Sept 14 - Oct 12 - Nov 9* 	11:00am-1:00pm	ZOOM
	Special Meetings Youth Master Plan Implementation Action Planning Orientation Adjusted Time to Standing Meetings *Two (2) of the meetings listed above will be convened in the early evening in support of CYPB's commitment to engage Youth and Community Members.	<ul style="list-style-type: none"> - Feb 9 * July 13 * Nov 9 	11:00am – 1:00pm 4:00pm – 6:00pm	ZOOM ZOOM
Youth Advisory Board (YAB)	Standing Meetings (9 total) - Monthly, except for August and December <i>2nd Saturdays</i>	<ul style="list-style-type: none"> - Feb 13 - Mar 13 - Apr 10 - May 8 - June 12 - July 10 - Sept 11 - Oct 9 - Nov 13 	10:00am – 12noon	ZOOM
	Special Meetings Two (2) evening convenings of CYPB are scheduled to begin the committed process of engaging Youth and Community Members.	<ul style="list-style-type: none"> - July 13 - Nov 9 	4:00pm – 6:00pm	ZOOM



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Executive Committee				
CYPB	<p>Standing Meetings (5 Total) Three (3) of the five meetings are scheduled in advance of board meetings and per schedule of committee members.</p>	<ul style="list-style-type: none"> - Jan 8 - Feb 26 - Apr 30 	9:30am – 10:30am	ZOOM
	<p style="background-color: yellow;">Special Meetings Two (2) of the five meetings will be convened jointly with the YAB Executive Committee.</p>	<ul style="list-style-type: none"> - June 24 - Oct 21 	4:00pm – 5:30pm	ZOOM
YAB	<p>Standing Meetings (10) Ten (10) total meetings scheduled in advance of board meetings and per schedule of committee members.</p>	<ul style="list-style-type: none"> - Feb 6 - Mar 6 - Apr 3 - May 1 - June 5 - July 3* - Sept 4* - Oct 2 - Nov 6 - Dec 4 <p>*date subject to change due to holidays</p>	4:00pm – 5:30pm	ZOOM
	<p style="background-color: yellow;">Special Meetings Two (2) meetings will be added in order to cross connect and build relationship across the executive committees of YAB and CYPB.</p>	<ul style="list-style-type: none"> - June 24 - Oct 21 	4:00pm – 5:30pm	ZOOM



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Notes

2021 Governance, Internal Affairs, and External Affairs Committees: TBD

Attendance expectations per bylaws:

- Board Meetings

All board members are expected to attend at least 70% of the board meetings scheduled during the calendar year. This can be achieved by attending a minimum of 5 of 7 meetings (6 bi-monthly meetings + 1 YMP Implementation Orientation meeting = 7 total board meetings).

- Quorum

Attendance matters, as it informs our ability to achieve a quorum and move actions/decisions forward. A quorum is the minimum number of members of CYPB that must be present at any of its meetings to make the proceedings of the meeting valid. The minimum number of members present to make a quorum currently for CYPB is **13 members in good standing**.

Note that all CYPB meetings have been moved to the ZOOM format, so attendance is virtual. These arrangements have been made available for the safety and convenience of members, and as an aide to improve and sustain attendance.