



YOUTH ADVISORY BOARD OF CYPB | STIPEND AWARD FACT SHEET

Last Updated July 2021

What a Youth Advisory Board stipend is & is not:

CYPB values your time, energy, and perspective. To demonstrate this, we award Youth Advisory Board members with **an honorarium** in acknowledgement of your expertise, participation, and efforts.

A Youth Advisory Board stipend **is not** an hourly paycheck.

How much is the stipend award & what counts towards the award?

MEETING/EVENT PARTICIPATION		
<i>Type</i>	<i>Amount</i>	<i>Description</i>
Monthly Regular Youth Advisory Board Meetings	\$30	Monthly full board meetings -- held on the second Saturday of each month -- are where we connect and advance our big-picture shared agenda.
Additional Scheduled Meetings	\$15/hour	Additional meetings include but are not limited to subcommittee meetings, executive committee meetings, CYPB/Youth Master Plan Steering Committee meetings, trainings, events, etc.
PRESENTATIONS & SPEAKING ENGAGEMENTS		
<i>Type</i>	<i>Amount</i>	<i>Description</i>
Content-Based Presentation	\$18/hour	Leading or co-leading a presentation or training that shares in-depth content and advances learning around a particular topic. Stipend rate includes time for prep and debrief.
Spokesperson and/or Overview-Based Presentation	\$15	Sharing general overview or teaser information about a particular topic or opportunity to various audiences including but not limited to Youth Master Plan Steering Committee, City Officials, press, partner organizations, schools, community members etc.
Presentation/Event Preparation	\$10	Contributing to event and meeting experiences through outside-of-meeting time work (ie. cameo videos, content creation for slideshows, etc.)

*See page 6 of the Youth Advisory Board to CYPB Bylaws for a description of **Full Participation**.

What if I can't make a scheduled meeting? What if I can't stay the whole time?

Nothing is quite the same as having your voice, presence, and perspective in the room, be it virtual or physical. However, we understand that life happens and things come up.

If you are unable to attend a meeting in full or at all, please let a CYPB Team Member know as soon as possible. If you couldn't let us know in advance, be sure to follow-up afterwards and check to see what information and/or activity you missed.

FULL ABSENCE		
<i>Type</i>	<i>Amount</i>	<i>Description</i>
Monthly Regular Youth Advisory Board Meetings	\$10	Based on your review of the recorded meeting and/or materials shared in monthly meeting follow-up email and completion of an identified activity related to our work together during that meeting.
Additional Scheduled Meetings	N/A	No stipends are awarded for absences in additional meetings. These meetings are more frequent, and we'll hope to see you at the next one!
PARTIAL PARTICIPATION		
<i>Type</i>	<i>Amount</i>	<i>Description</i>
Attendance and full participation in at least 60% of meeting	TBD	Full amount allocated for the meeting. See table above for stipend amount breakdown. Does not apply to presentations/speaking engagements, which will be handled on a case-by-case basis.
Attendance and full participation in less than 60% of meeting	\$10	Flat rate for showing up and fully participating where possible.

How do I receive my stipend? How often?

Stipends are processed as direct bank transfers to Youth Advisory Board Members. Your stipend will be electronically deposited into a bank account associated with your name.

Stipends are directly transferred to your account every other month. Each stipend accounts for two months unless otherwise stated.

*See page 6 of the [Youth Advisory Board to CYPB Bylaws](#) for a description of **Full Participation**.

What if I change bank accounts?

If you would like your stipend to appear in an account that is different from the one you originally identified when you joined the Youth Advisory Board, please submit updated **W-9** and **ACH** forms to Maggie Hermann (maggie@nolacypb.org / 773-307-0340) as soon as possible.

Why is the amount of my stipend award different from another member's stipend award?

Your stipend award might be a different amount from another Youth Advisory Board Member's stipend award based on your attendance in our monthly full Youth Advisory Board meetings and attendance in additional meetings.

Each Youth Advisory Board Member serves on a subcommittee to advance specific work as part of our larger vision and agenda. Subcommittee meetings run on unique schedules to match the workload of their function at that particular time.

A committee might have more additional meetings to attend than another during a certain set of months. We expect that over the course of the year, each subcommittee will have their own period of increased meeting frequency based on what we need to accomplish together.

Who should I reach out to if I have a question about my stipend?

Please do not hesitate to reach out to Maggie Hermann (CYPB Team) if you have any questions about your stipend award: maggie@nolacypb.org / 773-307-0340.

See page 6 of the [Youth Advisory Board to CYPB Bylaws](#) for a description of **Full Participation.*