



AUTOMATED CLEARING HOUSE (ACH) REQUEST FORM

Step 1: Complete and sign this ACH Form. Step 2: Attach bank verification to this form and submit. See list of acceptable forms of bank verification on Page 2.

Vendor Information:

Vendor Name: _____

Remittance Address: _____

Remittance City: _____ State: _____ Zip Code: _____

Contact Name: _____ Phone #: () _____

E-Mail Address: _____

Banking Information:

Vendor's Bank Name: _____

Bank Address: _____

Bank's City: _____ State: _____ Zip Code: _____

Bank Contact Name: _____ Phone #: () _____

ABA Routing #: _____ Account #: _____

Account Type
 (please check only one) Checking Savings

Vendor's Authorization:

Please sign below to confirm that you are authorizing BNSF to begin transferring payments for your invoices to the account mentioned above.

_____ Signature	_____ Title
() Phone Number	_____ Date

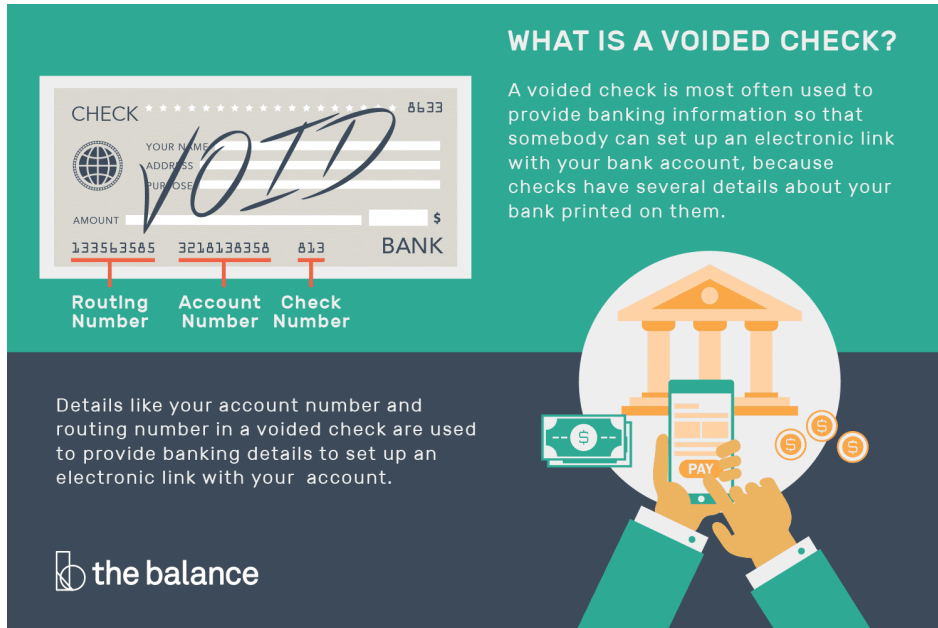
***Additional Verification: Previous Bank Account # (if applicable):** _____

FFL Approval Signature: _____
Program: _____
Account Number: _____

Options for Bank Verification

(Note: The information below cannot be used to access the money in your bank account, your social security number, birthdate, or any other personal information outside of what’s listed. It is only an official bank duplicate to verify banking and routing numbers.)

1. Picture or scan of a voided check.



WHAT IS A VOIDED CHECK?

A voided check is most often used to provide banking information so that somebody can set up an electronic link with your bank account, because checks have several details about your bank printed on them.

Routing Number: 133563565
Account Number: 3218138358
Check Number: 813

Details like your account number and routing number in a voided check are used to provide banking details to set up an electronic link with your account.

the balance

2. Screenshot or printout your banking and routing information from you bank portal. (Typically, you can access this by clicking on your account name (for example: “Total Checking...last 4 numbers”) above your balance.)

TOTAL CHECKING ([redacted] chase.com) 11/16/21 3:24 PM

CHASE
Printed from Chase Personal Online

Full Account and Routing Number

Account number [redacted]

Routing number [redacted]

This routing number can only be used for direct deposits and ACH transactions. For wire transfers, please use routing number [redacted]

3. Request an ACH Form from your bank through the online portal, in-person, or by phone.